



### **St Luke's Rehab Late Cancellation and No Show Policy**

Please take note that we ask for **24-hours' notice (excluding weekends)** for any canceled appointments. If appointments are missed or canceled with less than 24-hours' notice, options for scheduling days and times for future appointments will be restricted.

**\*\*If you wish to cancel a Monday appointment, we ask that you contact us by noon the Friday before your appointment\*\***

Late cancellations have a huge impact on our ability to serve our other patients. Since we don't charge a fee for late cancellations, we set these guidelines in an effort to minimize the impact these cancellations have for our therapists and other patients.

After one No Show, future appointments will only be scheduled as same-day appointments.

After two No Shows, you will be discharged from therapy and your referring doctor will be notified.

After two Late Cancels (less than 24-hours - excluding weekends) at any time during your treatment, all future appointments will be canceled and will only be rescheduled as a same-day appointment.

After a third Late Cancel at any time during your treatment, you will be discharged from therapy and your referring doctor will be notified.

**To notify us of a cancellation or to reschedule, please call us at (509) 473-6869.**

I have read and understand the attendance policies of St. Luke's Rehabilitation.

Signature of Patient/Guardian:

\_\_\_\_\_

Date: \_\_\_\_\_

Witnessed by: \_\_\_\_\_

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